

R. C. Lindsey PTO Minutes

November 15, 2019

- I. Call to Order, Attendees are PTO Board: Michelle Wiece, Katy Cullis, Lynn Barras, 11 PTO members, Mrs. Bellan and Mrs. Zannetti
- II. Reading of the Minutes, Genevieve Duxbury motioned to waive the reading of the October minutes, seconded by Danielle Pitcock
- III. Teacher Requests –
 - A. Thank you note from Mrs. Laubsher (\$250). She used for 4th grade Math pizza fractions classroom transformation. She also created a bat cave in the first grade in October.
 - B. Request from Mrs. Bellan, PBIS messaging throughout the school with signs listing expectations. \$550 using her Principal grant funds provided at the beginning of the year. She is also introducing universal tickets for all students. Pads going to everyone in the school to pass out to kids. They will also receive a sticker. Pride banners, 5 banners to see when you enter the school (no cost).
- IV. Principal's Update- The morning Halloween party was a success. The teachers liked it, was safer and the kids enjoyed it. Will continue to have morning parties
- V. Treasurer's Report – Michelle informed everyone that if PTO goes over budget, we have to vote on it. First item is the Tool Kit – costs go up as more people go online to pay by credit card. Second item, we need more cakes and materials for Veterans Day event. Increase budget by \$50. Becky Ohlson motioned to increase the budget by \$50. This was seconded by Dana Geraci. All voted to approve the increased in budget.
- VI. Vote to approve the Treasurer's Report – Becky Ohlson motioned to approve the Treasurer's Report and it was seconded by and Genevieve Duxbury. All voted to approve the Treasurer's Report.
- VII. Old Business
 - A. Monsters Game – 30 people attended, took the flag out on the ice, families enjoyed it and PTO made about \$90 - \$100.
 - B. Halloween feedback – Teachers feedback liked the morning parties – going forward parties will be in the morning. Check-in was smooth. Reminder that only 5 parents are allowed in the classroom during parties. Patterson's provided donuts...everyone got a donut. When posting pictures, make sure three kids do not get on social media. PTO has list of kids who cannot be on website or social media.

- C. Bookfair results – Becky Edwards said it helped so much to have a co-chair as support. STEM room worked out well because there is a lot of room. 30-minute time slots for each class. \$1500 was made during conferences (in MPR). \$3600 total in scholastic dollars was made. Books will go into Bookroom. Mrs. Bellan will be taking a group to visit the bookroom in Solon. Goal will be done before Holiday Shop. PVR moving to Bookroom.
- D. Conferences Meals provided – Thank you to the volunteers and Gina Jones for providing dinner and breakfast for teachers. The appreciated and we received four thank you notes.
- E. ACE Awards – Danielle Pitcock and Michelle Wiece organized events with donuts and juice. Pictures will be featured in the Chester News, Can post ACE photo on social media, budget may need to be increased to \$400 to cover pins and ACE materials for the spring.
- F. PTO earned \$100 from Patterson’s coupon for people to visit on day off school. Thank you, Becky Ohlson.

VIII. New Business

- A. PTO Banner – Michelle Wiece requested we create a banner to promote PTO at our events. Michelle provided mock-up of 2x3 banner and requested to use \$100 from publicity budget to pay for banner. Becky Ohlson motioned to approve. Dana Geraci seconded it. All voted to approve, and we will move forward.
- B. Showcase and bulletin board – Meg will be taking care of showcase and bulletin boards – Holiday shop and Donuts at Dawn will be up before Thanksgiving break.
- C. Skate Party, Nov 18 – 6-8:30, giving homework passes will be handed out.
- D. Veteran’s Day Program, Nov 19 – 171 guests, and staff, cake, water, coffee. Let us know if you would like to help.
- E. Vendor Night, Nov 21 – Danna up to 35 vendors. Monday, an email confirming space and details will go out from Danna. Also, an ad in Chester News. In play program. Creating layout and confirming this weekend, use hallways. Volunteers needed. Board will sell tickets for raffle baskets.
- F. Bethlehem Hills fundraiser – Tickets - \$25/car \$5 will go to PTO. Pre-sale only. Checks payable to Lindsey PTO. See Danna Geraci.
- G. Parent’s Night Out, Dec 4...need to RSVP, link will be emailed and on social media
- H. Spirit Week, Dec 9-13 - Finalizing themes and dates
- I. Holiday Shop, Dec 9-13 –Set-up on Thursday and Friday...next week is the shopping, nothing more than \$3. Becky will send an email to sign-up to help. Also, open after Donuts at Dawn. Please let us know about volunteers. Need gift wrap! Please donate anything you no longer want. Half used rolls, anything. Sunshine dollars for those in need – see Mrs. Zannetti.

J. Doughnuts at Dawn, Dec 12-13 – 7:45 – 8:15, Paterson's is donating the donuts. Confirm future donations. 350 donuts each day. Need volunteers. See Danielle Pitcock.

K. Winter Parties, Dec 19 – will be in the morning 9-10 am. Working on the refreshments. Stay with parties (not movie).

IX. Adjournment, Motion to adjourn by Genevieve Duxbury and seconded by and Shelley Gierman. All voted to adjourn.