

R. C. Lindsey PTO Minutes

September 11, 2020

I. Call to Order

1. All four Board members present: Michelle Wiece, Genevieve Duxbury, Katy Cullis and Elizabeth Randau plus 12 PTO Members and Mrs. Bellan

II. Reading of the Minutes

1. Motion to waive reading of September minutes by Misty Caudill, second by Elizabeth Randau

III. Teacher Requests

1. No teacher requests as of Wednesday. Will be sure teachers get an email about how to request assistance.

IV. Principal's Update

1. First week has gone VERY well, better than expected. Certainly kinks to work out but overall it's a testament to incredible kids and staff. We are trying to get kids out for the entire hour during lunch and recess when possible. Figuring out masks policies outside. Will try to have kids bring towels out and distance - they can take masks off while on towels. When kids are up and running around - masks on.

2. MAP testing next week and following week.

3. PBIS tickets ramping up next week.

4. New Guidance counselor Mrs. Williams is doing weekly lessons in the classroom this year to make sure we are giving students lots of support, utilizing the Second Step curriculum (highly evidence based). Next year, teachers would take on the 30 minute lesson each week.

5. Any ideas for parent pick-up to streamline things? Things are getting better each day. 3:30 may be a better time to come rather than super early - should be no line by that point.

6. School Pictures Update - No class group picture, but can create one digitally. Date coming soon. Virtual students will be included in a way TBD. Becky Ohlsen shared how the Middle School is doing this.

7. Third grade state testing still on for the fall. Hopefully more on that soon!

8. Question raised by member: Is there a uniform list of classroom rules that teachers are going by, regarding masks? Per Mrs. Bellan items like mask breaks are handled at the teacher's discretion based on the instructional type, etc. but she is happy to field questions regarding individual circumstances.

V. Treasurer's Report

1. Spending updates:
 1. Teacher grants (\$100 teachers/\$50 specials/\$25 support staff) have gone out. We have received LOTS of thank yous from teachers. Teachers are using the grants for creative social distancing items. Mrs. Clemm made "Art on a Cart" to travel around from room to room. Will include images in the next PTO newsletter!
 2. 3 BrainPop subscriptions
 3. Mask lanyards
 4. If there are questions about the new larger bucket items in the 2020-2021 budget Katy is happy to answer them!
 5. Motion to approve treasurer's report by Misty Caudill, second by Elizabeth Randau.

VI. Old Business

1. Membership/Directory
 1. 75 members signed up via Google Form to date. Westwood is running their membership drive through the end of September, we will keep ours open until then as well.
2. Teacher Grants
 1. Done the same way, just more teachers.
3. Faculty/Staff Lunch & Gift Bags
 1. PTO provided a lunch to approximately 50 teachers during their in service day on September 3.
 2. PTO gift bags to all 60 teachers/staff: custom WG mask, hand sanitizer for desk and \$5 Dunkin Donuts gift card - well received.
4. First Day Chalk Art
 1. Had to postpone due to rain. Rescheduled for 9/10. Turned out great! Thanks to everyone who helped!

VII. New Business

1. Room Captains Update
 1. We have lots of gaps to fill! Thinking parents may not be sure what is expected during this unique school year? For parties it would be as simple as organizing a craft or game that the teachers can run. Collecting donations for appreciation week, etc. Michelle will provide a list of open slots. Talk to your friends!
 2. Kristine Pesho suggests assigning early so if a parent didn't get their child's homeroom teacher, they could volunteer for another teacher that doesn't have a room captain yet. Great idea - Michelle will touch base with Nicki on this.

2. Teacher Reps Update
 1. So far Mr. Dalinsky is our only teacher rep. Looking for 4th or 5th grade reps, please!
3. Newsletter Update - Electronic Only
 1. Will work to include more photos of goings-on like chalk art, what teachers are doing with grants, etc. since we are not constrained by printing the newsletter out this year - great idea, Becky!
4. Committees/Chairs
 1. We still have openings (see below). Reach out to your friends!
 2. Looking for 3rd grade parents to start learning from 5th grade chairs as co-chairs. Would love Newbury and Westwood parents too!
 3. Misty can help our volunteer get up and running Box Tops (thank you!)
5. Spirit Week 10/5-10/8
 1. Open to ideas! Email Michelle!
6. Laps 4 Lindsey - 2020 Reading Edition: 9/28 - 10/8
 1. Genevieve - read-a-thon format this year. Each kid to read 300 minutes (including in-school reading)
 2. Asking for blanket donation instead of per minute/time block. Goal is \$40/student - if we reach that goal we will have \$18K.
 3. Still doing t-shirts distributed on the 8th (Google form sent out).
 4. Bookmarks & banner for sponsor logos.
 5. Send in your pictures of kids reading in original/unique places so we can share via social, please!
 6. We are still looking for sponsors - pass the word along to anyone who may be interested, please!
7. Halloween Parties/Parade?
 1. Per Mrs. Bellan so far thoughts are room parents drop off craft/games to teachers. Specials teachers can help out. Maybe PTO can provide a snack and teachers can distribute. Nothing set in stone. Need teacher feedback on this. Parade still an unknown.
8. Popcorn
 1. Probably not a possibility this year!
9. PVR
 1. Asked about even a single volunteer. Still waiting to see how things play out.
10. PTO Liaison - Volunteer Needed for 2020/2021
 1. Still looking for someone to attend all meetings and act as a go-between. Erin Stevenson interested. Anyone else with a child at both schools interested?
11. Merger Plans for PTO Update by Michelle
 1. Need to establish subcommittees by mid-October. We are working on getting them established. Reach out to Michelle if interested.

2. Budget/Bank Account Discussion
 - a) Details of how this will work need to be finalized, but the way we understand it there will be one main account for the WG Elementary PTO with sub-accounts for Westwood & Lindsey. We would use line item accounting.
3. We need to vote today to approve the merger of Lindsey & Westwood PTOs, which would include:
 - a) Creating new bylaws and following the timeline set by the School Board last spring
 - b) Westwood would then vote to dissolve their PTO for 2021-2022
 - c) Keeping 501c3 Lindsey entity and folding Westwood in - filing for a name change with the fed. govt.
4. Vote to approve merger of Lindsey & Westwood PTOs for 2021-2022 School Year - 17 For, 0 Against - PASSED

VIII. Adjournment

1. Motion to adjourn by Misty Caudill, second by Elizabeth Randau.

*****Next Meeting October 21 @ 7:00PM*****

Thank you to our 2020/2021 Committee Chairs!!

Looking for committee members – join a committee today!

Project Committees	Chair	Co-chair
ACE Awards	Michelle Wiece	Genevieve Duxbury
Beautification	Meg Minotas	
Book Lunch Bunch	Misty Caudill	
Box Tops		
Lindsey Book Club	Becki Gierman	
Parent Volunteer Room (PVR)	Jill Wierzbicki	
PTO Room Captains & Parent Volunteers	Nicki Mikolay	
Publicity/Website/Social Media	Shelley Gierman	
Refreshments: Ice Cream Social Grant Breakfast Halloween, Holiday, Valentine Testing snacks Teacher conference dinners (2x) Field Day lunch Veteran's Day cake 5th grade celebration cake	Gina Jones	Michelle Wiece
Sponsorship	Danna Geraci	
Sunshine	Misty Caudill	Genevieve Duxbury

Event Committees	Chair	Co-chair
Book Fair	Becky Edwards	
Donuts at Dawn		
First Day Greeters	Nicki Mikolay	
Holiday Giftshop	Becky Ohlsen	Elizabeth Randau
Laps 4 Lindsey	Andrea Milnar	Shelley Gierman, Genevieve Duxbury
Lunch with a Loved One		
Popcorn Day	Jill Wierzbicki	
Vendor Night	Danna Geraci	
PTO Family Fun Nights	Genevieve Duxbury	
Back-to-School Pool Party	Michelle Wiece	
Skating Parties	Michelle Wiece	
Kalahari	Michelle Wiece	
Monster Night	Michelle Wiece	