

## R. C. Lindsey PTO Agenda

October 21, 2020

### I. Call to Order

1. All four Board members present: Michelle Wiece, Genevieve Duxbury, Katy Cullis and Elizabeth Randau plus 7 PTO Members and Mrs. Bellan.

### II. Reading of the Minutes

1. Motion to waive reading of September minutes by Elizabeth Randau, second by Lynn Baris.

### III. Teacher Requests

1. An email has gone out to teachers to alert them to PTO support, currently waiting on any requests.

### IV. Principal's Update

1. School continues to go well as all adjust to new systems.
2. 3rd grade AIR testing just finished up. All have been tested - no absences!
3. We will be holding a drawing once per quarter from the list of Gotcha PAw recipients - 2 per grade - as well as for teachers (2). PTO will assist in purchasing the prizes (\$5 Gift Cards).
4. The staff is working on a fun surprise on Friday to reward the kids for their Laps 4 Lindsey success!
5. The school is looking at possibility of buying 3rd, 4th and 5th grade chapter books so that each student will have their own to take home and annotate as they wish. This will be an additional fee for families - about \$20. PTO would assist any families in need. Charging the fee rather than purchasing classroom sets will allow us to get more current/top of mind titles since teachers won't be married to a class set for the next decade.

### V. Treasurer's Report

1. Expenditures for Halloween Treats, conference meals (\$200) added to the budget.

### VI. Old Business

1. Membership/Directory
  1. The cutoff to be a part of the directory was last Friday 10/16. Finished directory is almost complete and will be out in about a week. 106 members have joined PTO! New members are of course still welcome - will just be a part of the email list, not the directory.
2. Room Captains

1. All classes are now covered! Teacher appreciation and future parties not completely ironed out. Halloween is set.
3. Teacher Reps
  1. Still having trouble getting anyone outside of 3rd grade.
4. Spirit Week
  1. 4 day spirit week in conjunction with Westwood was a success! Lots of feedback from parents that they loved the Book Character theme! Let Michelle know if you have any suggestions for spirit week themes for next time (we have a few more this school year.) It worked out great coordinating themes with Westwood - easier for families to dress children for one theme on the same day.
5. Laps 4 Lindsey
  1. Thank you to everyone for your help! Prizes were announced in a video Andrea Milnar made. All prizes were dropped off on Monday 10/19 to get to the winners! PTO Treat dropped off as well. T-shirts for Virtual students who haven't yet picked up will be in their bags at supply pick up. If you need to know who donated on your child's behalf, reach out to Genevieve and she can run a report. Danna Geraci worked really hard on sponsorships and came in over her goal - THANK YOU! Banner looked great at Parkside.

## VII. New Business

1. Spirit Wear sale going on through November 1. First time trying this, made connection with vendor via Westwood.
2. Zoom Happy Hour 10/28
  1. Looking for ways to get Lindsey parents, old and new, acquainted during these crazy times.
  2. RSVP by 10/23 for zoom link.
3. Halloween Update
  1. In-Class Party
    - a) 10/28 in the afternoon
    - b) Parents dropping off supplies - teachers/staff facilitating
    - c) PTO providing snack off of shared snack list
  2. Virtual
    - a) Each room parent handling a bit differently but in a nutshell - getting treat bags (parent donations) and crafts/activities out to kids via supply pick up that we will then do as a class on Zoom.
    - b) PTO providing same snack that in-person kids will receive - going home with supply pick-up.
4. Conferences - Refreshments
  1. PTO donated money and staff will order the meals that they want.
5. Virtual Fall Book Fair 11/2-15

1. All fairs will be online this year. Questions to Becky Edwards. Rewards back in scholastic dollars to our school.
6. Box Tops Update - We Have a Chair - Kimya Mathews
  1. THANK YOU - you really hit the ground running. "Bananas for Boxtops" is going through October 29. Prize to winning class - scan those receipts!
7. Student Support - Chapter Books & Gotcha Paw Prizes
  1. PTO will help with any families unable to purchase books, we will help provide gift cards for raffle (\$5 each - quarterly - 2 per grade and 2 for teaching staff)
  2. ACE Awards coming up - will be streamed for virtual kids as well.
8. Teacher Support - Virtual PVR
  1. Mrs. Bellan has created a form that teachers can use to request help from parents that can be completed at home (word processing, etc.) Jill will manage requests and route to volunteers. Reach out to Jill/Genevieve if you would like to help!
9. Virtual Learner Directory
  1. Genevieve is putting a directory of virtual families together on an opt-in basis. Reach out if you would like to be included! Will use to arrange social interactions, etc.. Working on ways to streamline the supply pick-up process. Open to ideas!
10. Donuts at Dawn - We Have a Chair - Jennifer Creech
  1. Plans are up in the air - event is usually in December.
11. PTO Liaison - Volunteer Still Needed for 2020/2021
12. Merger Plans for PTO Update by Michelle
  1. Bylaw Committee Has Been Formed - you can still reach out if you would like to join!
  2. In November we will have a joint Board meeting between Westwood and Lindsey
  3. Committees please feel free to use the PTO Zoom account to meet! Contact Michelle for access info.

## VIII. Adjournment

1. Motion to adjourn by Genevieve Duxbury, second by Elizabeth Randau.

**\*\*\*Next Meeting 11/13/20 @ 9:15 AM\*\*\***

Thank you to our 2020/2021 Committee Chairs!!

Looking for committee members – join a committee today!

| Project Committees  | Chair           | Co-chair          |
|---|-----------------|-------------------|
| ACE Awards  | Michelle Wiece  | Genevieve Duxbury |
| Beautification  | Meg Minotas     |                   |
| Book Lunch Bunch  | Misty Caudill   |                   |
| Box Tops  | Kimya Matthews  |                   |
| Lindsey Book Club   | Becki Gierman   |                   |
| Parent Volunteer Room (PVR)   | Jill Wierzbicki |                   |
| PTO Room Captains & Parent Volunteers   | Nicki Mikolay   |                   |
| Publicity/Website/Social Media  | Shelley Gierman |                   |
| Refreshments:<br>Ice Cream Social<br>Grant Breakfast<br>Halloween, Holiday, Valentine<br>Testing snacks<br>Teacher conference dinners (2x)<br>Field Day lunch<br>Veteran's Day cake<br>5th grade celebration cake | Gina Jones      | Michelle Wiece    |
| Sponsorship   | Danna Geraci    |                   |
| Sunshine  | Misty Caudill   | Genevieve Duxbury |

| Event Committees          | Chair             | Co-chair                           |
|---------------------------|-------------------|------------------------------------|
| Book Fair                 | Becky Edwards     |                                    |
| Donuts at Dawn            | Jennifer Creech   |                                    |
| First Day Greeters        | Nicki Mikolay     |                                    |
| Holiday Giftshop          | Becky Ohlsen      | Elizabeth Randau                   |
| Laps 4 Lindsey            | Andrea Milnar     | Shelley Gierman, Genevieve Duxbury |
| Lunch with a Loved One    |                   |                                    |
| Popcorn Day               | Jill Wierzbicki   |                                    |
| Vendor Night              | Danna Geraci      |                                    |
| PTO Family Fun Nights     | Genevieve Duxbury |                                    |
| Back-to-School Pool Party | Michelle Wiece    |                                    |
| Skating Parties           | Michelle Wiece    |                                    |
| Kalahari                  | Michelle Wiece    |                                    |
| Monster Night             | Michelle Wiece    |                                    |